



INTERNATIONAL  
FUEL TAX  
ASSOCIATION, INC.

*Manages*  
The International Fuel Tax Agreement

912 W Chandler Blvd, Suite B-6  
Chandler, AZ 85225-4910

**IFTA, Inc. Board of Trustees  
Minutes of Actions by Email  
July and August 2018**

**1) AGREEMENT PROCEDURES COMMITTEE (APC)**

- a) On July 6, 2018, Cindy Swanson (CA), Chair of the APC contacted the Board liaisons to the committee and recommended that the Board approve Melvina Horner (ND) to fill the Midwest Region vacancy on the APC.

**Motion:** On July 6, 2018, Cindy Arnold (NV) moved to approve the recommendation of the APC that Melvina Horner (ND) fill the committee's Midwest Region vacancy. Antoinette Tannous (QC) seconded the motion. Votes were submitted via the Board's secure page on IFTA, Inc.'s website on July 9, 2018. The motion passed.

- b) On May 29, 2018, Miranda Schober (NV), Second Vice-Chair of the committee forwarded to Ms. Arnold, Board Liaison, three copies of the APC's New Members' Guide:

- i) original without any changes;
- ii) original with the markup changes and board advised changes; and
- iii) completed with all the changes and additions.

Ms. Arnold forwarded the documents to the Board members.

**Motion:** On June 13, 2018, Ms. Arnold moved to approve the amended APC New Members' Guide. On July 10, Virginia Barnett (ON) seconded the motion. Votes were submitted via the Board's secure page on IFTA, Inc.'s website July 13 through 19, 2018. The motion passed.

**2) DISPUTE RESOLUTION COMMITTEE (DRC)**

On July 13, 2018, Rick Taylor (KY), Board liaison to the DRC, sent an email to the Board members regarding the DRC conference call that day. The purpose of the call was to introduce committee members to each other, review the committee charter, and

the dispute resolution process. One of the action items the committee needed to complete was the election of a Vice-Chair.

**Motion:** On July 13, 2018, Mr. Taylor moved to approve the recommendation of the DRC that Katherine Ataman (WA) be appointed Vice-Chair of the DRC. Ms. Barnett seconded the motion. Votes were submitted via the Board's secure page on IFTA, Inc.'s website July 13 through 16, 2018. The motion passed.

### **3) CHARLES M. MILLS AWARD OF EXCELLENCE**

On July 24, 2018, David Bales (KS), Chair of the Law Enforcement Committee (LEC), notified the LEC Board liaisons, that the committee members had conducted a vote for the recipient of the 2018 award. There were three nominations. The Board conducted a vote on the approval of the LEC's recommended recipient. Votes were submitted via the Board's secure page on IFTA, Inc.'s website on July 24, 2018. The LEC's recommendation was approved.

### **4) CLEARINGHOUSE ADVISORY COMMITTEE (CAC)**

On August 24, 2018, Ron Hester (ON), Chair of the CAC sent an email to the committee's Board liaisons recommending that Chris Keil (SD) be appointed as the Second Vice-Chair of the CAC.

**Motion:** On August 24, 2018, Ms. Arnold moved to approve the recommendation of the CAC that Chris Keil (SD) serve as the committee's Second Vice-Chair. Ms. Tannous seconded the motion. Votes were submitted via the Board's secure page on IFTA, Inc.'s website August 24 through 30, 2018. The motion passed.